The Crew Leader effectively and safely manages the crew to complete daily tasks.

**Essential Function**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

* Supervises and manages tree care crew.
* Performs daily reporting using AMS system to submit timesheets and billing information.
* Oversee equipment and material usage.
* Assist in personnel management.
* Maintain above standard customer relations.
* Accident Reporting

**Competencies**

1. Leadership skills
2. Customer Relations
3. Communication
4. Quality Assurance
5. Problem Solving
6. Safety
7. Multi-tasking

**Supervisory Responsibility**

The crew leaders supervises the crew members and assigned projects.

**Work Environment**

While performing the duties of this job, the Crew Leader is working outdoors, exposed to all temperatures, weather, and nature. The employee will be exposed to excessive noise.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The Crew Leader enters and exits a vehicle numerous times per day. Personal protective equipment (PPE) is required when working with the work zone. The employee must be able to lift, move, and maneuver 30 pounds on average.

Physical Requirements:

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTIVITY** | **NUMBER OF HOURS** | **ACTIVITY** | **NUMBER OF HOURS** |
| SIT | 1-3 HOURS | PUSH | 3-5 HOURS |
| STAND | 5-8 HOURS | PULL | 3-5 HOURS |
| WALK | 1-3 HOURS | REACH | 3-5 HOURS |
| GRASP | 3-5 HOURS | TWIST | 3-5 HOURS |
| STAIRS | N/A | LADDER | 1-3 HOURS |
| BALANCE | 5-8 HOURS | KNEEL/SQUAT | 1-3 HOURS |
| BENDING AT WAIST | 1-3 HOURS | STOOP | 1-3 HOURS |
| DRIVING VEHICLES | 3-5 HOURS | OPERATE MACHINERY | 1-3 HOURS |

Lift/Carry demands may be routine as follows:

|  |  |  |
| --- | --- | --- |
|  | **POUNDS** | **HOURS** |
| SEDENTARY | 10 LBS | 3-5 HOURS |
| LIGHT | 10-20 LBS | 3-5 HOURS |
| MEDIUM | 20-50 LBS | 3-5 HOURS |
| HEAVY | 50-100 LBS | 1-3 HOURS |
| VERY HEAVY | OVER 100 LBS | 1-3 HOURS |

**Position Type/Expected Hours of Work**

This is a full-time position. Specific hours will be assigned by your supervisor.

**Travel**

Travel may be required.

**Education and Experience**

* Two years’ experience in Vegetation Management.
* High school diploma or equivalent.
* Ability to read and understand contract requirements.
* Knowledge of botanical and common names of trees and plants.
* Experience in safe operations and maintenance of vehicles and equipment.
* Possess a valid driver’s license and clean MVR.

**Additional Eligibility Qualifications**

None required for this position.

**Work Authorization/Security Clearance**

Position requires employee to be able to pass a background check and drug screen as required for this job.

**EEO Statement**

Xylem Tree Experts provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.